



# Photography & Film Policy

## Photography & Film Policy

### When do we take photos?

Photos are taken at most of our events to promote and celebrate life as a club.

### How do we know we are allowed to take photos?

We ask all of our members when joining the club to indicate on their membership forms if they are happy to have their images taken. We ask the permission of the Parent / carer and the child. If there has been an indication a child or adult cannot have their picture taken we then take steps to avoid getting these individuals in photos.

### What do we use images for?

We use the images in our social media pages to promote the club, the rink and share with other skaters what has been taking place at the ice rink or at events run by the club. We only use the images on WISC publications and to raise funds for the club by selling through our password protected, secure third-party platform Gotphoto.

### How do we protect our skaters?

When photos are taken we try to avoid single shots of one individual. We try to take group photos with as many people in them as possible. Whenever photos are used in media we only use first names and do not give full details of the skater. At competitions, we do encourage parents to take photos and videos of their children skating, but only of their children. We make a public announcement regarding photos at the start of all competitions and events. We advise we do have a professional photographer, who is checked, before we ask them to take photos at our club events. These images can then be bought at a small fee helping reduce the number of people who feel they need to take photos at club events. We do ask parents to remain vigilant and report any suspicious behaviour to our club welfare officer. Any images that the club does use in social media are stored on password protected servers which also have file encryption preventing access to these files.

**NB:** We encourage parents taking photos of their own children during competitions, but we do kindly ask that you refrain from taking photos of other children in the rink. If we find there has been a breach in protocol, we will ask the individuals to leave the rink and delete any photos taken on their device. Failure to comply will result in the club contacting the relevant authorities.

### Club statement

In accordance with our BIS Safeguarding Policy, we will not permit photographs, videos or other images of young people to be taken without the consent of the parents/carers and the child. The Club will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Welfare Officer immediately.